

**Minutes of the Gawcott with Lenborough Parish Council Meeting held on  
Thursday 12<sup>th</sup> February 2026 at 7.30pm**

**Present:** Cllr White (Chair), Cllr Ulph, Cllr Burgess, Cllr Bate, Cllr Gibbs, Cllr Robertson and Kelly Harris, Clerk & RFO

**Buckinghamshire Cllrs:** None in attendance, Cllr Fealey sent his apologies

**1. To receive apologies for absence**

Apologies were received from Cllr Tofield.

**2. To receive declarations of interest**

No declarations of interest were received.

**3. To approve the minutes of the Parish Council Meeting held on Thursday 8<sup>th</sup> January 2026**

The draft minutes were agreed unanimously and approved and signed as a true record of the meeting.

Cllr White advised that Preston Bissett Parish Council and Tingewick Parish Council are writing to the planning department at Bucks Council regarding their concerns around the traveller sites in the area and it has been agreed that Gawcott with Lenborough Parish Council will be included in the communication.

**4. Public Participation Session**

There were no members of the public in attendance.

**5. To receive updates from Buckinghamshire Councillors**

There were no representatives from Bucks Council in attendance, but Cllr Fealey had been in touch with Cllr White and had advised there was a planning meeting being held on Monday 16<sup>th</sup> February at 10am. The Clerk will share the joining instructions for this meeting with all Cllrs.

Travel through the village for construction traffic at the prison is still an issue. 85% of traffic will use the Aylesbury to Bicester Road, and they want the other 15% to use the villages which is estimated to be 10 vehicles per day. The decision is with Bucks Planning, and Cllr Fealey is keeping a close eye on things.

Cllr Tofield had previously mentioned a hole appearing in hedging on her land that had appeared to allow a footpath to be constructed for the Osier Way development. Cllr Fealey advised this is being investigated.

**6. Finance**

**a. To agree the February payment run as circulated**

**GAWCOTT WITH LENBOROUGH PARISH COUNCIL - PAYMENT RUN February 2026**

<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
Clerk	Clerk salary for January	£544.00
Clerk	Expenses - travel & work from home allowance for January	£53.00
Karen Richards	Pavilion cleaning for January & expenses for cleaning products	£167.20
Gawcott Village Hall	Hall hire for meetings July - December 2025	£144.00
Young's Electrical Services Ltd	Replacement of floodlights at the All-Weather pitch	£2,371.86
Cartwright Landscapes	Mowing costs at Richard Roper fields & play area for 2025	£5,967.31
RTM Landscapes	Tree works at entrance to playing fields and tree survey	£780.00
TEEC Limited	Website WCAG Audit	£84.00
RTM Landscapes	Tree works as per tree inspection report	£1,680.00
	<b>Total</b>	<b>£11,791.37</b>

Cllrs unanimously agreed to the February payment run.

**b. To agree the January payment run as circulated**

**GAWCOTT WITH LENBOROUGH PARISH COUNCIL - PAYMENT RUN January 2026**

<b>Payee</b>	<b>Detail</b>	<b>Amount</b>
Clerk	Clerk salary for December	£544.00
Clerk	Expenses - travel & work from home allowance	£39.50
Karen Richards	Pavilion cleaning for December & expenses for cleaning products	£140.00
Cllr White	Expenses - replacement defibrillator pads (pavilion)	£77.94
Buckingham Almshouses & Welfare Charity	Hodding Wood rent - 31st Jan - 1st July 2026	£452.57
	<b>Total</b>	<b>£1,254.01</b>

Cllrs unanimously agreed to the January payment run.

**c. To note the balance of accounts at 31<sup>st</sup> January 2026:**

- Business account x2092 - £749.31
- Playing field account x2967- £8,080.10
- Deposit account x5984 - £36,122.11

Cllrs noted the account balances to 31<sup>st</sup> January 2026.

**d. To review the December 2025 bank statements and review and agree the payments and receipts reports**

Cllrs Gibbs checked the receipts and payments reports against the bank statements and all were approved.

**e. To review the January 2026 bank statements and review and agree the payments and receipts reports**

Cllrs Gibbs checked the receipts and payments reports against the bank statements and all were approved.

**7. Planning: To discuss planning applications**

**a. Planning applications**

**PL/25/6153/FA - Shiralee, New Inn Lane, Gawcott**

Replacement of wood cladding on porch and front elevation wall with render board system, external wall insulation system and silicone render

Cllrs resolved they had NO OBJECTIONS to this application.

**b. Ongoing planning matters – to receive the report regarding ongoing planning matters in the Parish**

Cllrs noted the report, no comments were made.

**c. Any other planning matters of relevance to Gawcott**

There was nothing raised.

**d. The Oxford – Cambridge development corridor**

The Oxford to Cambridge Arc project was abandoned by the Conservatives, but it is being resurrected by Labour and they are proposing a development corporation like what Milton Keynes had in the 1990s. The plan does not include Buckingham or Winslow. Cllrs agreed to keep an eye on the project.

**8. To adopt the Data Protection Policy, Privacy Notice, Data Retention Schedule and Data Breach Procedure as circulated by the Clerk**

Cllrs unanimously approved these policies which the Clerk will add to the Parish Council website.

**9. To adopt the ICO Model Publication Scheme and the Gawcott with Lenborough Parish Council Freedom of Information Scheme**

Cllrs unanimously approved these policies which the Clerk will add to the Parish Council website.

**10. To report on any Highways, Footpaths & Lighting matters**

- New Inn Lane progress – Cllr White advised the road has been patched over the last 10 days and Cllr Fealey believes it is on the programme for resurfacing.

Cllr White mentioned that Durrants Farm has applied for a goods vehicle operating license. Cllrs agreed they had no comment to make on this.

Cllr Robertson mentioned the flooding on Buckingham Road and that the situation is getting worse. The Clerk will raise the issue with our Highways Local Area Technician. **Action: Clerk**

Cllr Ulph mentioned the potholes along Hillesden Road. The Clerk advised they should be reported via Fix My Street.

Cllr Gibbs mentioned the pole that has been erected outside his house. His wife has escalated the issue and the Clerk has also contacted the planning department at Bucks Council and awaits a response.

**11. To report on any Maintenance and Environment issues**

Cllr Bate has inspected Hodding Wood and there were no issues to report.

**12. To provide updates for the Pavilion, Playing Fields and Play Area**

- H&S inspection – an inspection will take place in May.
- AWP Maintenance – Cllr White advised that repairs may be needed to the carpet at the AWP. He also recommended that all floodlights are changed to make them more efficient. Two have recently been done, with 4 more left to change. The cost will be £1000 per floodlight, and this will be revisited in the summer when the lights are not in use.

**13. To report on any other Parish Council business**

- **To discuss the HS2 Road Safety Fund Application – traffic calming measures at Preston Road/Main Street and other entry points**  
The traffic management plan was compiled a few years ago and passed to HS2 who advised it would be too expensive. They have now come back to the PC to say that the original plan will be implemented. Cllrs agreed they were in favour of the proposal and were happy for it to go ahead, but they would like to know when it will happen. The Clerk speak to the Highways Infrastructure team for an idea on timescales. **Action: Clerk**
- **To report on discussions with the Buckingham Almshouse Charity re. Hodding Wood**  
A meeting took place with representatives of the PC and Almshouse Charity on 30<sup>th</sup> January. Several options were discussed and the PC made an offer for the woods. The charity will now discuss this and come back to the PC with their decision.  
The allotments were also discussed and their view of the value of the allotments was significant and of no interest to the PC. The charity confirmed that some of the allotment land has been sold to residents to allow them to extend their gardens.
- **To revisit the idea of installing a defibrillator near The Rise**  
The solar defibrillator cabinet is expensive and large. Cllrs questioned whether it was

worth having another conversation with the Chapel about installing a defib on their wall. Cllr White will make contact to set up a meeting. **Action: Cllr White**

- **To discuss purchasing an additional MVAS**

Cllr Ulph will speak to a handyman about removing the old sign and installing the new one on Hillesden Road. If he is interested in the work, we can use him again to install the MVAS on Preston Road. Cllrs requested that the Clerk obtains two quotes, one for an MVAS that flashes if a car is driving too fast and one for an MVAS that shows the actual speed being driven. Data needs to be downloadable from the MVAS. The Clerk was also asked to find out when the Swarco MVAS was purchased and how much the PC paid for it. **Action: Clerk**

- **To discuss the village festival/fete being held at the Richard Roper playing fields**  
If the event goes ahead, it will take place on 20<sup>th</sup> June. Cllr Ulph was asked whether the solar farm would sponsor the event and he will ask at the next board meeting. The PC was asked if they would consider donating to the event and it was agreed that this will be added to the March agenda for discussion. **Action: Clerk**

#### **14. To receive reports from the solar farm and community group**

Cllr Ulph advised that 40% of the copper cabling was stolen during a break in at the solar farm a few weeks ago. Security has been improved as a result.

The next board meeting takes place on 13<sup>th</sup> February.

The solar farm has offered to fully fund solar panels at Roundwood School, but the approval the school needs to obtain is proving difficult. Callum Anderson MP recently visited the solar farm and the farm is supporting the Citizens Advice Bureau in Buckingham which is now open.

A bingo and fish and chips evening is taking place on 21<sup>st</sup> March, and the community group is involved with the village festival. The group has recently welcomed some new members.

#### **15. To discuss the future of the Village Hall**

- a. The options: close, carry on with financial support or close and develop a new hall
- b. Referendum to measure village support for one of the options

Cllr White recently shared with Cllrs the first draft of a referendum form for residents. Cllrs agreed that the form needs to be kept simple with a yes or no vote and the option to return via email. Once the responses to the referendum have been received, a meeting will be needed between the PC and the trustees of the hall.

- c. Secure, demountable storage shed to the rear of the Hall

The Village Hall caretaker is of the opinion that a separate shed is required to store the flood equipment. Cllr White will investigate the price of a 10x8 shed and will speak to the caretaker to see if he can erect and install the shed. The costs will be agreed at the March meeting. 4 Cllrs were in favour of this approach / 2 abstained

#### **16. Future meetings**

To note the date of future meetings

12<sup>th</sup> March

9<sup>th</sup> April

14<sup>th</sup> May

The Chairman thanked everyone for their contribution, and declared the meeting closed at 21.29.

Chair: ..... Date: .....

07793131810 [clerk@gawcottwithlenborough-pc.gov.uk](mailto:clerk@gawcottwithlenborough-pc.gov.uk)  
[www.gawcottwithlenborough-pc.gov.uk](http://www.gawcottwithlenborough-pc.gov.uk)